

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
June 26, 2013
Municipal Building Room 208
7:00 P.M.

Present: Ronald Klattenberg, Philip Pessina, Joseph Bibisi, Hope Kasper, Carl Erlacher,
Thomas Serra, William Russo, Robert Young, Joseph Samolis

Absent: None

1. Ronald Klattenberg called the meeting to order and requested a motion to approve the minutes from the May 1, 2013 Finance and Government meeting and stated that the May 29, 2013 Finance and Government was canceled. Hope Kasper made the motion to approve and Joseph Bibisi seconded. Ronald Klattenberg and Philip Pessina abstained; minutes were approved with abstentions.
2. Public Comments for the items on the Agenda: None
3. The following Departments are scheduled to discuss their budget and programs:

A. Registrar of Voters – approval of payment to State of CT of \$630.00 for mandatory election training for Registrar Staff; Appropriation Request for replacement batteries for Optical Scan voting machine in the amount of \$2,495.84 *request for battery replacement has been approved by Common Council**

- Carl Erlacher spoke on behalf of the Registrar Office regarding the approval of payment for State mandated annual election training.
- Carl also addressed the Appropriation request for the replacement batteries and noted that it had already been approved by the Common Council. Philip Pessina made the motion to approve both requests and Hope Kasper seconded.

-Approved unanimously to send to the Council Floor-

B. Fire – Appropriation Request for Overtime line (currently in the red due to February blizzard costs) in the amount of \$30,000.00

- Thomas Serra asked why this request was just now coming before this committee.
- Carl stated that this item was tabled at the last meeting.
- Philip Pessina made the motion to approve and Joseph Bibisi seconded.

-Approved unanimously to send to the Council Floor-

C. Water & Sewer – Resolution for Water CNR transfers

- Robert Young discussed the several items on the water CNR list.

- Phil asked that the vehicle purchase be brought to Finance & Government so they can approve the purchase. He also asked what type of vehicle was going to be the best fit for this department.
- Bob explained that the Ford Escapes and Explorers were the vehicles of interest due to the size of engine and fuel economy.
- Carl requested all departments to put together a CNR request by 7/5/13.
- Ron asked if there was any money left in the CNR.
- Carl stated, "No, a zero balance."
- Phil made the motion to approve and Hope seconded.

-Approved unanimously to send to Council Floor-

D. Public Works -- Resolution to approve bid waiver for City to continue composting leaves at Kolman Farms for next five years at cost of \$35,000.00 annually; Resolution requesting approval for the FY 13-14 Bulky Waste Fund Budget of \$447,900.

- William Russo discussed the request for the bid waiver for composting leaves at Kolman Farms.
- Joe made the motion to approve and Hope Kasper seconded.

-Approved unanimously to send to Council Floor-

- Bill also discussed the resolution requesting approval for the FY 13-14 Bulky Waste Fund Budget of \$447,900.00
- Tom made the motion to approve and Joe seconded.

-Approved unanimously to send to Council Floor-

- Billy also requested that the Finance & Government committee waive the rules due to a time sensitive request regarding Richard Romano, the Deputy Tree Warden to attend the CTPA Summer Meeting on July 18, 2013, cost \$60.00
- Phil asked if Ricky would be receiving CEU's.
- Billy stated "Yes", along with credit hours.
- Hope made the motion to approve and Phil seconded.

-Approved unanimously to send to Council Floor-

E. F & G Committee member Kasper – discussion regarding increasing revenue of the insurance funds.

- Hope discussed that our pension consultant who was to speak this evening regarding possible revenue increase was unable to attend due to an unforeseen appointment.
- Carl Erlacher stated that he had a conversation earlier in the month with the consultant where he brought to his attention the State Statue, Section 7-400 where it explains that there are limits where we can put operating cash.

-Information Only-

F. F & G Chair Klattenberg- CL & P streetlight purchase, being sought by Public Works Commission, discussion to include Referendum in November and Ordinance in

August/September, both related to purchase; Appropriation request for purchase of 50 acres of open space totaling \$100,000.

- Ronald Klattenberg stated that he was bringing the commission up to date with the Public Works Commission information on the CL & P lighting. Informational only.
- Ron also spoke about the Appropriation request for the purchase of 50 acres of open space totaling \$100,000.00.
- Ron stated that William Warner would be at the next Council meeting to answer any questions pertaining to this purchase of land.
- Joe made the motion to approve and Phil seconded.

-Approved unanimously to send to Council Floor-

G. Finance – Grant Confirmation and Approval for 2013 State LoCip funds totaling \$322,827.00; Resolution to approve closing funds that have met their obligations and transferring any remaining monies to Debt Service.

- Carl spoke on the resolution to approve the closing funds that have met their obligation and transfer any remaining monies into Debt Service.
- Joe made the motion to approve and Phil seconded.

-Approved unanimously to send to Council Floor-

H. Regular Reports

- Transfer of Funds
- City's Investments

5. Other – Joseph Samolis discussed the \$75,000 appropriation request from the General Fund for the proposal from BSC Group to engineer the Sports Facilities upgrades located at WWMS, MHS and Keigwin schools. Joe also commented that he and Patricia Charles, Superintendent of Schools had discussed this at length and were both in agreement with the cost of this proposal. Item moved to agenda for Monday's Council, Phil made the motion to approve and Joe seconded.

6. The next meeting is July 31, 2013

Meeting Adjourned

Tracks: MZ0000027-39 (7:08- 8:06pm)

Next Meeting July 31, 2013 - 7:00 pm in Room 208

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher